MEMORANDUM OF AGREEMENT
BETWEEN
Gujranwala Chamber of Commerce & Industry (GCCI)
and
Municipal Corporation Gujranwala (MCG)/Sheikh Din Muhammad E-Library (SDMEL)

This Memorandum of Agreement (MOA) is made and entered into on this 21st day of February, 2026.

Gujranwala Chamber of Commerce and Industry (GCCI), was established in 1978. It is an apex trade body representing the Business Community of Gujranwala. which is a large independent networking and business support organization in this part of the country. Representing the interests of thousands of companies, we connect lots of business people every year and offer our members a wide range of practical and professional services.

Sheikh Din Muhammad E-Library (SDMEL), an electronic library to cope up with the emerging need of e-knowledge for promoting the need of youth, students in technological and biological fields of education enabling the youth of the region to cater and contribute in the technological and economic progress, situated at G.T Road near Sheranwala Bagh, Gujranwala, owned by the Municipal Corporation, Gujranwala (hereinafter referred to as "MCG"),

(Hereinafter collectively referred to as "the parties")

Preamble

WHEREAS, SDMEL is a leading platform dedicated for fostering a culture of e-study, in the innovative and technology driven fields of modern education, providing a robust ecosystem for new ventures.

Whereas, GCCI is a representative body of the business community in the Gujranwala region, actively working to promote trade, industry and economic growth.

WHEREAS, the parties recognized the immense potential of creating a symbiotic relationship between SDMEL's innovative youth readers startups and GCCI's established industrial and commercial members to promote and drive economic development, job creation, technological and biological advancement in the region.

WHEREAS, the parties intend to formalize their commitment to this collaboration by outlining specific activities rules and responsibilities.

1.0 Purpose and objectives.

The primary purpose of MOA is to establish a formal framework for collaboration between MCG (SDMEL) and GCCI to:

- Facilitate induction of youth / students.
- Create direct channels for GCCI members to invest in promising startups (youth / students EL readers)
- **Enable market access**: provide SDMEL's startups with direct access to the vast networks, supply chains and market opportunities through GCCI members and administration.
- **Bridge the innovation gap**: serve as a bridge of e-knowledge between established industries and disrupted technologies, fostering a culture of innovation and digital transformation.
- **Jointly promote the ecosystem**: work together to elevate the regional entrepreneurial ecosystem through collaborating events and initiatives.

2.0 Area of Agreement

The parties hereby agree to undertake the following specific activities:

2.1 Investment facilitation:

- **Startup / youth showcase events / workshops:** - The GCCI shall organized minimum of quarterly "startup showcase / youth workshop events" per annum. These events shall be arranged, managed and designed for SDMEL's startup / youth readers students by the GCCI members / district administration who are potential investors.
- **Angel investor network**: GCCI will actively encourage and facilitate the formation of a formal "GCCI angel investor network" from within its membership for promotion of e-knowledge on the platform of SDMEL under the management promotional control of GCCI.
- **Information sharing**: GCCI & MCG will develop a close liaison to get better results.

2.2 Membership and expertise exchange: -

- Mentorship Program: GCCI will nominate a group of [e.g ten (10) to twenty (20)] senior business leaders and subject matter experts from its membership to serve as mentors for SDMEL's startup and shall manage the mentorship program including scheduling and tracking of progress in the field of technological and biological e-knowledge etc.
- Guest speakers and Workshops: the GCCI shall arrange the speakers of workshops and seminars to provide insights of business operations and scaling in the modern technological trends and digital marketing.

3.0 Roles and Responsibilities

3.1 MCG's responsibilities:

- MCG shall handover the newly constructed multi story building of SDMEL alongwith all utility fixtures e.g electricity, gas and water connections, all electrical gadgets e.g ceiling fans and lights etc, 20 lab computers, lab table and chairs for youth / student lab readers to operational body of SDMEL
- Library incharge alongwith associate staff and well-furnished office room etc for them.
- Other furnish offices and rooms for operational body management staff etc.

3.2 GCCI Responsibilities:

- GCCI shall operate and manage SDMEL with the consultation and cooperation of governing body and running the SDMEL under their management control.
- Facilitate excess to the youth students / startups through communication channels and social media etc for influx in the SDMEL.
- Nominate and prepare mentors and industry experts for collaborating experts.
- Shall bear all other contingent expenditures of refreshments, workshops are other activities
- to be held inside and outside the SDMEL alongwith visitors' honoraria if any.
- Governing body will constitute an operational committee / body. Comprising on GCCI Members (nominated by President GCCI) and MC officials (nominated by Administrator of MC Gujranwala)

4.0 Governance and Implementation:

4.1 Governing Board:

- A Governing Board shall be established to provide strategic oversight and institutional direction for the operations of SDMEL. The Board shall comprise of the followings, ensuring balanced governance and accountability.

Composition:

- Commissioner Gujranwala Division (Convener)
- Deputy Commissioner Gujranwala District
- Chief Officer Municipal Corporation, Gujranwala
- President Gujranwala Chamber of Commerce & Industry
- Mr. Muhammad Ali Hamyoon Butt (for Operations and Finance)
- Mr. Rehman ul Haq Phularwan

4.2 Reporting

- The GCCI and operational body shall responsible for producing a semi-annual progress report which will be shared with the leadership / administration of both organizations. The report shall track progress against the agreed upon key performance indicators (KPIs).

Roles and Powers of the Board:

A. Strategic Responsibilities

The Board shall:

- Approve strategic plans, annual budgets, and institutional policies.
- Select and appoint the Head (Director/CO) and define performance KPIs.
- Endorse funding strategies (government, private, grants, service fees).
- Approve strategic partnerships and MOU frameworks.
- Ensure alignment with national and provincial innovation priorities.

B. Operational Oversight

The Board will:

- Review quarterly progress reports and performance metrics.
- Approve incubation categories (e.g., Seed, Growth, Industry 4.0).
- Endorse institutional resource allocations (labs, co-working spaces, facilities).
- Ratify staff hiring plans based on the approved organizational structure.
- Guide commercialization and industry linkage strategies.

C. Powers

The Board is empowered to:

- Enter into legal agreements.
- Acquire or allocate funds, resources, and facilities.
- Define commercial terms for partnerships, equity-based startup support, and revenue models.
- Suspend or replace the Center Head based on performance grounds.
- Establish internal compliance systems (audit, ethics, HR policies).

5.0 General Provisions:

5.1 Term and Termination:

- **This MOA shall be effective from the date of signing and remain in force initially for a period of 02 (two) years, with an option to extend it for an additional 03 (three) years.**
- It may be extended by mutual consent. Either party may terminate this MOA by providing 90 days written notice to the other parties providing all existing commitments and tasks cum projects are concluded or transfer in good faith.

5.2 Confidentiality:

- The parties agree to maintain the confidentiality of any proprietary, sensitive, or non-public information shared during the course of this collaboration.

5.3 Financial Obligation:

- This MOA is intended to be a framework for binding collaboration. It does create total aforementioned financial obligations and liabilities of GCCI for running SDMEL under its management control and for carrying out all other ancillary activities for promotion of better results in the field of technological and biological e-education on the platform of SDMEL.
- Governing Board shall take over the building, infrastructure, fittings and fixtures of electric and natural gas gadgets etc, furniture of all kinds including chairs, table and computer equipment 20 in number etc from the MCG management / CO in running and working condition and shall be liable and bound to hand over the same in working condition to the administration of MCG i.e CO. In case termination of this MOA takes place by either side as per stipulated terms.

5.4 Dispute Resolution:

- Any dispute arising from this MOA shall be first address by the joint sitting of the management of both the parts. If unresolved, the matter shall be referred to the respective heads of the parties for resolution through deliberations in good faith.

5.5 Governing Laws:

- This MOA shall be governed by agreed aforementioned terms and conditions under the provisions of contract act and laws of land.

IN WITNESS WHEREOF, the duly authorized representative of the parties have executed this MOA on the date first written above.

FOR THE MUNICIPAL CORPORATION GUJRANWALA, G.T ROAD GUJRANWALA

Name: QAISER AMEEN WRRAICH

CHIEF OFFICER

Municipal Corporation, Gujranwala

Signature:

Date:

Seal:

FOR THE GUJRANWALA CHAMBER OF COMMERCE AND INDUSTRY (GCCI), AIWAN-E-TIJARAT ROAD, GUJRANWALA

Name: ASFANDYAR

SECRETARY GENERAL

Gujranwala Chamber of Commerce and Industry

Signature:

Date: 21-02-2026

Seal:

Asfand Yar
Secretary General
Gujranwala Chamber of
Commerce & Industry